



Buckland & Chipping Parish Council

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MEETING No 260 of BUCKLAND AND CHIPPING PARISH COUNCIL

Parish Council Members are hereby summoned to attend the Buckland and Chipping Parish Council Meeting on Monday 2 March 2015 at 8.00pm at The Manor House, Buntingford for the purpose of transacting the following business:

Public and press are welcome to attend, although they may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Dated: 24 February 2015

AGENDA

260.1 Apologies for absence

1. Councillors (giving a reason, which may be voted on as acceptable or not)
2. Other apologies

260.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive members' written requests for dispensations for declarable interests (if any)
3. To discuss and vote on any requests for dispensation as appropriate

260.3 To approve and sign Minutes of Parish Council Meeting 258, 5 January 2015

260.4 To approve and sign Minutes of the Extraordinary Parish Council Meeting 259, 9 February 2015

260.5 Police Report: To receive report from Hertfordshire Police

260.6 To receive Chairman's Report: For information only

260.7 Finance

1. Report on the Council's finances (*Appendix A*)
2. To authorise signing of cheques for payment (*Appendix B*) – *to be signed at the end of the meeting*
3. Bank account: new mandate for change of address for new clerk
4. New Transparency Code for Smaller Authorities : To consider implications and timetable
5. To review the effectiveness of the internal auditor for Annual Audit

260.8 Planning

Applications:

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| NONE | | |
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Dispensations

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| NONE | | |
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260.9 Correspondence: To receive list of correspondence (*list below, for information only*)

260.10 Buckland Church

1. Floor grille: update on listed building consent
2. Entrance lighting needs: update
3. Opening hours: update
4. Automatic door opening system: update
5. Permanent display of remembrance: update on funding possibilities – Lottery Heritage & CCT
6. Chemical/compost toilet: update
7. Entrance track improvements: update and approval requirements

8. The legitimacy of considering sheep to graze the churchyard: update
- 260.11 **Defibrillator:** update on purchase of box
- 260.12 **Pond:** maintenance update
- 260.13 **Parish furniture:** Repairs and refurbishment update
- 260.14 **Bus shelter:** cleaning contract update
- 260.15 **Highways**
1. Gateway feature: update on gates and signs and on flower boxes
 2. Salt bin: Relocation update
 3. To consider HGV access restriction from the A10 through the Barkway Lane by Buckland to Barkway
 4. To consider a speed limit on entrance to Buckland residential area from Barkway
 5. To consider litter problems along A10 verges and elsewhere
 6. Daws Lane signs: To confirm whether to add to asset register
- 260.16 **Bucklandbury Farm**
1. Mile Post: update on possible relocation
 2. Tables and BBQ storage: update
- 260.17 **WWI Commemorative item for the parish:** update
- 260.18 **Neighbourhood Plan:** update
- 260.19 **Dementia Friends meeting 23rd April:** update
- 260.20 **Summons to meetings:**
1. To consider sending the summons and associated papers to councillors by email (new regulations in force from 6th April).
 2. Members' consent forms
- 260.21 **Election, 7th May:**
1. To consider promoting awareness of the Parish Council ahead of the election:
 - Set out B&CPC's achievements over the last term
 - Incorporating the items of expenditure into a 4-year Parish plan for the next term
 - Utilising the Parish Annual Meeting to promote the election (but not individual councillors)
 - Timetable and rules for nomination papers to EHC
 2. Members and candidates to note for the election:
 - Timetable and rules for nomination papers to EHC: Thursday 9th April 4pm IN PERSON
- To consider suspending the Meeting for Public Comments:*** Limited to 15 minutes
Meeting to be resumed
- 260.22 **Urgent matters** received too late for inclusion on this agenda (for full discussion on the next agenda)
- 260.23 **Items for future agendas:** To receive any other items for future consideration
- 260.24 **Date of next Parish Council meeting:**
 18th May, commencing 7.30pm: Parish Annual Meeting; Annual Parish Council Meeting,; Full Parish Council Meeting at The Manor House, Buntingford

Correspondence list for Agenda item 260.8: (for information only)

Sir Oliver Heald MP: Acknowledgement of petition for mechanism to delay planning applications

T Williams: HGV access through Barkway Lane and speed restrictions (260.15.3 and .4)

EHC Alison Poulton: Dog bin schedule and invoicing

Parishioner: Litter problems in Buckland (260.15.5)

Strutt & Parker for Mexborough Estates/Bucklandbury Farm: re securing listed Mile Post for Parish

Local Gov Boundary Commission: Electoral Review of Hertfordshire consultation (Stevenage area only)